

**St. Vrain and Left Hand Water Conservancy District  
Minutes of the Board Meeting held at  
9595 Nelson Road, Longmont, CO 80501  
December 10, 2018**

**I. ROUTINE ITEMS**

**A. Roll Call**

Board members present: President Dennis Yanchunas, Vice President Chris Smith, Treasurer Mike Rademacher and Directors Reggie Golden, Verna Sigg, Kurt Carlson, and Ron Sutherland.

Staff members and consultants present: Sean Cronin, Executive Director; Scott Holwick, Legal Counsel; and Mark McLean, Engineer.

**B. Call to Order - President Yanchunas**

President Yanchunas called the meeting to order at 1:00 p.m.

**C. Amendments or Additions to the Agenda - President Yanchunas**

President Yanchunas asked if there were any additions or amendments to the agenda. Mr. Cronin requested the addition of item III.C. listed as Motion to Appoint the Assistant Secretary.

**D. Introduction of Guests and Items from Public**

No guests or public present.

**II. CONSENT AGENDA**

- A. Approval of Minutes**
- B. Reauthorized Executive Director Voting Rights**
- C. 2019 Engineering Services Agreement**
- D. 2019 Legal Services Agreement**
- E. 2019 Audit Engagement Agreement**
- F. Augmentation Program - Target Reserve**
- G. Augmentation Program - Fee Setting**

The minutes were pulled from the Consent Agenda and will be re-presented in the January meeting.

Treasurer M. Rademacher made a motion to approve the Consent Agenda and Vice President Chris Smith seconded. The motion passed unanimously.

**III. ACTION ITEMS**

**A. Motion: General Fund Finance Reports - Sean Cronin**

Mr. Cronin pointed out a QuickBooks entry mistake where some of the General Fund salary was entered into Payroll Expenses (6160) instead of Salaries & Wages (6130). Mr. Cronin added this will be corrected.

**B. Motion: Enterprise Fund Finance Reports – Sean Cronin**

Mr. Cronin stated there was nothing out of the ordinary to highlight.

**C. Motion: Appoint Assistant Secretary – Sean Cronin**

Mr. Cronin recommended he be appointed Assistant Secretary. A discussion ensued. Vice President Chris Smith made a motion to appoint Sean Cronin as Assistant Secretary of the Board and was seconded by Verna Sigg. The motion passed unanimously.

**IV. DISCUSSION ITEM**

**A. 2019 Budget Proposal – Sean Cronin**

Mr. Cronin presented highlights from the proposed 2019 budget. Directors asked questions, including a request by Director Sigg to include funds for a 2019 contribution to Left Hand Ditch Company for additional recording devices.

**B. Public Hearing for 2019 Budget – President Yanchunas**

President Yanchunas opened the public hearing for the 2019 budget. With no members of the public present, the hearing was closed.

**V. ACTION ITEMS**

**A. Resolution to Adopt the 2019 Budget**

Director Reggie Golden made a motion to approve the resolution to adopt the 2019 budget and Director Verna Sigg seconded. The motion passed unanimously.

**B. Resolution to Appropriate 2019 Sums of Money**

Treasurer Mike Rademacher made a motion to approve the resolution to appropriate 2019 sums of money and seconded by Vice President Chris Smith. The motion passed unanimously.

**C. Resolution to Set 2019 Mill Levy**

Treasurer Mike Rademacher made a motion to approve the resolution to set the 2019 mill levy, motion was seconded by Director Verna Sigg. The motion passed unanimously.

## **VI. REPORTS**

### **A. Water Commission Report**

Ms. Sumerford was not present; however, her submitted report stated that reservoirs were at 69.5% full at the end of November.

### **B. Legal Report**

Mr. Holwick's reported in Case No. 16CW3060 that Boulder County agreed to language in the proposed decree that includes the necessity of an operating agreement for Lake No. 4 reservoir. Mr. Holwick and staff recommended the board authorize the execution of a stipulation in this case. The motion was made by Director Verna Sigg and seconded by Vice President Chris Smith. The motion passed unanimously.

The remainder of Mr. Holwick's legal report was informational only and included an update on the Interruptible Water Supply Agreement (IWSA) and the 811 statute. A discussion ensued.

### **C. Engineering Report - Mark McLean**

Mr. McLean stated all information was covered in legal report and the upcoming Lake No. 4 reservoir report.

### **D. Lake No. 4 Reservoir Update**

Mr. Cronin stated FEMA is asking questions on the project which should be taken as a good sign. Mr. Cronin also reported the IWSA is progressing. Mr. Cronin provided additional details on the environmental permitting, including the hiring of a consultant to advise on any mitigation that may be necessary. A discussion ensued. Mr. Cronin also provided an update an increase to the engineers estimate for the Lake 4 Pipeline project. Mr. Cronin informed the Board of Directors that the Colorado Water Conservation Board (CWCB) loans for the pipeline and reservoir both require changes. The changes will be presented to the CWCB Board in late January.

### **E. Executive Directors Report**

Mr. Cronin provided a brief report on staffing.


### **F. Items from the Board President**

President Yanchunas recommended the financial reports be included in the packet each month, though the Finance Committee will have a more detailed quarterly report to the board. President Yanchunas reminded the board that investing in the Copeland Reservoir appraisal and survey should continue to be a budget report in 2019.

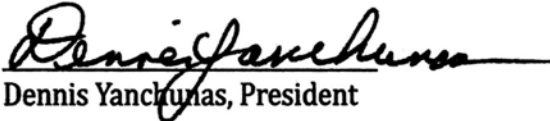
**VII. ADJOURNMENT**

Treasurer M. Rademacher made a motion to adjourn the meeting and Director Sigg seconded. The motion passed, and the meeting adjourned at 2:05 p.m.

Respectfully Submitted,



Sean T. Cronin, Assistant Secretary



Dennis Yanchunas, President